DEADLINES, SPECIFICATIONS, AND SHIPPING

PLEASE REFER TO YOUR PACKAGE AND/OR AGREEMENT FOR WHAT IS APPLICABLE TO YOUR SPONSORSHIP

NEEDED ASAP

- Booth selection
- Member sign up
- Print-quality logo (.png or .eps)
- Speaker Worksheet

SEPTEMBER 10

- Session Worksheet for main stage and breakout speakers
- Program ad

OCTOBER 16

- Conference attendee registration
- Bag Insert shipped to conference
- E-Blast Worksheet

EXHIBITOR SCHEDULE

 Move-In
 Mon., Nov. 10 1PM - 5PM

 Exhibit Hours
 Tues., Nov. 11 7:30AM - 7PM

 Move-Out
 Tues., Nov. 11 7PM-9PM

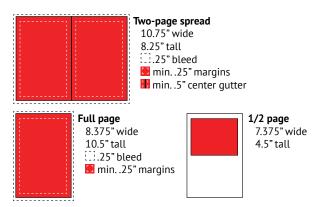
Wed., Nov. 12 8AM-10AM

FILE SPECIFICATIONS

Advertising materials that do not meet specifications or that require additional preparation may be sent back for corrections, and/or forfeited (without substitution/make-good).

- .PNG, JPEG, or PDF files at press-ready settings (PDF/X-1a2001)
- Do not include trim marks or registration marks
- Line art should be at least 600 dpi; graphics at least 300 dpi
- Colors must be CMYK

Conference Program Ads



SHIPPING

For fees and dates, please contact Alliance Exposition or Caesars Palace directly. Shipments addressed correctly will be brought to the exhibit hall for setup.

Alliance Exposition (888) 528-2011 ExhibitorAssistance@alliance-exposition.com

Warehouse Address TBA

Caesars Palace Package Center (702) 731-7270 *No sooner than 3 business days prior to your arrival